

DAVID Y. IGE
GOVERNOR



SEAN ORNELLAS
ACTING WARDEN

THOMAS EVANS
Chief of Security

STATE OF HAWAII
DEPARTMENT OF PUBLIC SAFETY
WAIAWA CORRECTIONAL FACILITY

P.O. Box 1839
Pearl City, Hawaii 96782

No. _____

August 23, 2017

TO: All Vendors, Contractors, Visitors

THROUGH: Sean Ornellas, Acting Warden *SO 8/23/17*

FROM: Captain Thomas Evans, Chief of Security *TE* AUG 23 2017

SUBJECT: **ENTRY RULES FOR WAIAWA CORRECTIONAL FACILITY**

Entry into Waiawa Correctional Facility requires that certain items not be brought into the facility as they are deemed contraband. Also certain procedures must be adhered to while on facility grounds. Please ensure that you follow these guidelines while on WCF premises;

- **No contraband**, contraband is anything not approved by the Warden
- No contact with inmates
- You must report if you have any family/relatives incarcerated at WCF
- No tobacco products including E-Cigs, chewing tobacco, snuff, and lighters. It must be locked at the front gate smoke shack. It is not allowed past the shack. You will have to provide your own combination lock and give the combination to the Chief of Security
- No red or similar colored shirts
- Long pants and covered footwear must be worn and properly laced/tied
- No electronics of any kind including cell phones. It must be secured in your vehicle at all times.
- Complete tool list for **ALL** tools and equipment
- Tools in the backs of trucks need to be locked and secured
- Inmates have right of way during movements
- Speed limit on facility is 10 MPH (5 MPH near inmates)
- No alcohol or illegal drugs
- No photos without approval from the Warden or Chief of Security
- Only English language allowed
- Park only in visitor stalls
- Must report any suspicious activity to Security immediately